

THIS IS YOUR NEW ADMIN FREE ONLINE ONLY ORDERING SYSTEM!

— TO BE KEPT —

colorfoto
photography • design • marketing

PHOTO ORDER FORM
WRITE YOUR NAME & CLASS

John Smith


IMPORTANT:
TAKE THIS FORM HOME
GIVE IT TO YOUR PARENT OR GUARDIAN

Note: This is your personal access card.
Only you have access to your photos.


1. Visit


▶ www.clickfoto.co.uk

2. Enter your personal access code

▶ ABC0123 

Order your photos from your PC, Phone or Tablet



 **Discounts for Early Buyers!**
The voucher will be automatically redeemed when you log in with your personal access code.

Secure Online Ordering

No School Admin

More Product Choice!

On Photo Day every student will be issued with a Photo Order Form as shown above with login details and a personal access code.

Each Photo Order Form is unique to the student named on the form.

It is important that every student takes this form home and gives it to their parent or guardian. They will not be able to order photographs without their access code.

When logging in, on or after photo day, the parent or guardian will be able to register and receive notification by e-mail when the photographs are available for viewing and purchase.

A few days after photo day you will receive login reminders. Please distribute these to the students. This will ensure that all parents and guardians have the opportunity to view and purchase the pictures online.

All orders placed online up to 3 weeks after photo day will be delivered back to school free of carriage charge. The cut off day is prominently displayed on the Photo Order Form and online.

After the 3 week period has passed online orders will be sent to home addresses and will incur a nominal postage and packing charge.

With this admin free system your school will no longer need to deal with the collection of photo proof order forms and money from students to be sent to Colorfoto.

Where Images Come to Life