



## **Bryntirion Comprehensive School – Live Streaming Agreement**

Live streaming or video conferencing is increasingly becoming one feature of blended learning. Teachers can choose to offer live learning sessions to whole classes or groups of learners, if it is appropriate to do so. This agreement outlines the expectations of pupil behaviour and reflect the 'Ready, Respectful, Safe' model that we already use in school.

### **Be Ready**

- I will ensure I have checked the meeting time and arrive promptly
- I will have read any posts from my teacher about the topics we are discussing
- I will, wherever possible, use headphones, earbuds, or a headset

### **Be Respectful**

- I will wait to take my turn and allow others to speak
- I will use appropriate classroom language
- I will listen to the person who is supposed to be speaking

### **Be Safe**

- I will consider what can be seen in my background, making sure it is appropriate
- I will think carefully before I share online

### **Agreement for use with live-stream lessons**

Teachers agree to:

- Discuss roles and responsibilities with learners at the outset of lessons
- Ensure that they keep up to date with all relevant policies and procedures, including online safety, safeguarding and data protection policies, including WG guidance <https://hwb.gov.wales/zones/keeping-safe-online/live-streaming-and-video-conferencing-safeguarding-principles-and-practice>
- Prevent a one-to-one situation at the end of an online class by disconnecting all participants from TEAMS at the close of the lesson by ending the meeting
- Make a record of the session on TEAMS
- Turn off camera function, unless in school.

Learners agree to

- Be punctual for all lessons
- Show respect for everyone in the online classroom
- Dress appropriately for all classes, thinking about respect for others
- Ensure the location you log in from is appropriate, i.e. consider background, camera angle, privacy, etc.
- Switch off the camera and microphone, unless asked to respond to a question, and any background noise such as music, gaming consoles, TV or mobile phones that could affect the learning experience of other students.
- Look to contribute to the class in a positive manner and not be disruptive at any time
- Not share images of the class
- The session being recorded

